LLE INSTRUCTION 1000P

SUBJECT: LLE DIRECTIVES

1. **Purpose:** To establish a directive system within LLE for the promulgation of policy and procedures.

2. **Background:** Directives consist of instructions. Instructions are used to promulgate policy and procedures of a permanent nature.

3. **Procedures:**
   a. Instructions will be reviewed annually and updated as necessary.
   b. Directives are posted on the LLE website at https://urlle.lle.rochester.edu/index.php/resources/documents/

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